Korea Forestry Promotion Institute

**Form 1 : Application for Kofpi Scholarship Program**

**1. Personal Information (Please TYPE or PRINT clearly. Use black ink.)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Course to apply | | □ Master Course □ Ph.D Course | | | | | Color Photo  3×4 cm |
| Full Name | Native  language |  | |  | |  |
| Family Name | | First Name | | Middle Name |
| English |  | |  | |  |
| Family Name | | First Name | | Middle Name |
| Nationality |  | Date of Birth : yyyy/mm/dd | | |  | |
| Gender | □ Male  □ Female | | Marital Status | | □ Single  □ Married | |
| Place of Birth |  | | | | | |  |
| Home | Address |  | | | | | |
| Telephone | (Country Code- Area Code-Phone Number) | | | | | |
| Fax | (Country Code- Area Code-Phone Number) | | | | | |
| E-mail |  | | | | | |
| University  or Office | Address |  | | | | | |
| Telephone | ( Country Code- Area Code-Phone Number) | | | | | |
| Fax | (Country Code- Area Code-Phone Number) | | | | | |

**2. Education**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Period:yyyy/mm/dd | Institution | Location | Years of  study | Major | Degree/  Diploma |
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| ∼ |  |  |  |  |  |
| ∼ |  |  |  |  |  |

**3. Work Experience**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Period (yyyy/mm) | Institution or Company | Position | Address | Phone |
| ∼ |  |  |  |  |
| ∼ |  |  |  |  |
| ∼ |  |  |  |  |

**4. Language Proficiency**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Language | Title of Test | Score | Date of Test | Level | | |
| Advance | Intermediate | Beginner |
| English |  |  |  |  |  |  |
| Others |  |  |  |  |  |  |

**5. Family Background**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Relationship | Name | Date of Birth | Occupation | Address |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**6. Previous Scholarship Awards Received in Korea**

|  |  |  |
| --- | --- | --- |
| Title of Award | Period: yyyy/mm/dd | Field & Institution |
|  | ∼ |  |
|  | ∼ |  |
|  |  |  |

**7. Previous Visits to Korea**

|  |  |  |  |
| --- | --- | --- | --- |
| Period: yyyy/mm/dd | City or Region | Purpose of Stay | Organization Concerned |
| ∼ |  |  |  |
| ~ |  |  |  |
| ∼ |  |  |  |

**8. List of References**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Position | Organization | Address | Phone | E-mail Address |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

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Name (Signature)

Korea Forestry Promotion Institute

**Form 2 : Self-introduction Essay**

Write an essay for self-introduction not exceeding 2 pages on an A4 size format, one-sided only. It is recommended to contain the following things and must be typed or printed clearly using black ink.

Family Background

※ Place of birth, birth-date, family members, remarks

Education

※ Name(s) of university or school(s), date(s) of attendance(yy,dd), remarks

Experience

※ Name(s) of organization(s), date(s) of employment (yy, dd), position(s), department(s), duty(duties),

Awards

※ The awards you have received in your field of study or scientific research

Skills

※ Particular skills or Languages, computer skills, etc.

Others

※ Books, publications, dissertations, etc.; dates published; conferences, community service activities, etc.

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Name (Signature)

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**Form 3 : Study Plan**

Write a study plan not exceeding 2 pages on an A4 size format, one-sided only. The study plan must be written in English. Please refer to the sample format below and include your purpose and plans for future academic study or research. It must be typed or printed clearly using black ink.

<Sample>

|  |  |  |
| --- | --- | --- |
| Name | |  |
| Date of Birth | |  |
| Previous Major if there is | |  |
| Preferred major | | 1) |
| 2) |
| Purpose of Academic Study or Research and Detailed Plan | | |
|  | | |
| How would you use your knowledge acquired in Korea after returning to your home country?  Please write a plan | | |
|  | | |
| Contact  Information | Address |  |
| Phone |  |
| E-mail |  |

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Name (Signature)

Korea Forestry Promotion Institute

**Form 4 : Letter of Recommendation (Professor or Chief of an organization)**

**To be completed by the applicant:**

|  |  |
| --- | --- |
| Full Name  (Last Name/M/First name |  |
| Preferred Institution |  |
| Preferred Study Field  or Research |  |

**To the person giving a referral:**

Thank you for writing this letter on behalf of the person named above. Please indicate your candid and prompt assessment of the above named applicant.

1. How long and in what capacity have you known the applicant?

|  |
| --- |
|  |
|  |
|  |

2. What are the strengths and aptitude of the applicant?

|  |
| --- |
|  |
|  |
|  |

3. What are the applicant's weaknesses? What weak points does she/he need to improve?

|  |
| --- |
|  |
|  |
|  |

4. How do you think the applicant can apply his or her study plan at a graduate school in Korea? Do you think she/he will succeed in utilizing his/her knowledge acquired in Korea in the future?

|  |
| --- |
|  |
|  |

5. Please assess the applicant's qualities in the evaluation table given below. Rate the applicant compared to other individuals whom you are familiar with.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Truly  Exceptional | Excellent | Very Good | Good | Below  Average | No Comments or Not applicable |
| Top 2% | Top 10% | Top 25% | Middle 50% | Lower 25% |
| Leadership Potential |  |  |  |  |  |  |
| Interpersonal Skills |  |  |  |  |  |  |
| Oral Communication Skills |  |  |  |  |  |  |
| Written Communication Skills |  |  |  |  |  |  |
| Imagination and Creativity |  |  |  |  |  |  |
| Motivation |  |  |  |  |  |  |
| Independence |  |  |  |  |  |  |
| Flexibility |  |  |  |  |  |  |

6. Please provide us with some comments on the ratings you have made in Section 5.

|  |  |
| --- | --- |
|  | |
|  | |
|  | |
|  | |
|  | |
|  | |
| Referee's Information | |
| 1. Full Name (Last/First/Middle) | 2. School or Agency |
| 3. Position or Title | 4. Address |
| 5. Phone  Country code / Area code / Phone number | 6. Fax  Country Code / Area Code / Phone Number |

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Name (Signature)

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**Form 5 : Pledge**

As a grantee of the Korea Forestry Promotion Institute scholarship, I pledge to abide by the following rules;

1. To refrain from violation of university regulations, and to fulfill my obligations as a student to the best of my ability.
2. To behave in a manner appropriate to the Korean culture and society, and not to participate in any form of political activity (such as organizing a political party, joining a political party, attending political meetings, publishing political articles and declarations, organizing or participating in demonstrations of a political nature, and so on).
3. To accept responsibility for paying any debts incurred in Korea

If I am proved to have violated any of the above articles, to have made a false statement in my application documents or to have failed to comply with academic standards or the rules of university or research institute, I shall accept the decision of Kofpi, even though it may include the suspension or revocation of the scholarship.

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Name (Signature)

Korea Forestry Promotion Institute

**Form 6 : Check list**

**(Personal Medical Assessment)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name : |  | | |
|  | FIRST NAME | MIDDLE (INITIAL) | LAST NAME |

Please provide accurate information for the following questions.

|  |  |  |  |
| --- | --- | --- | --- |
| QUESTION | YES | NO | EXPLAIN |
| ① When and for what reason did you last consult a physician? (Please explain) |  | | |
| ② Have you had any serious ailment, injuries or diseases in the last five years? (If yes, please explain) |  |  |  |
| ③ Have you been hospitalized in the last two years?  (If yes, please explain) |  |  |
| ④ Have you ever been treated by a doctor for any mental, emotional, or anxiety disorder?  (If yes, please explain and attach are port from your doctor) |  |  |
| ⑤ Have you ever been addicted to any substance?  (If yes, please explain) |  |  |
| ⑥ Do you have any allergies? (If yes, please list them) |  |  |
| ⑦ Are you taking any prescribed medication?  (If yes,please explain) |  |  |
| ⑧ Are you on a special diet? (If yes, please explain in detail) |  |  |
| ⑨ Have you ever suffered from depression?  (If yes, please explain) |  |  |

THE ANSWERS I HAVE GIVEN ABOVE ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. IF MY ANSWERS CONTAIN ANY KIND OF FALSEHOOD, I WILL TAKE ANY LEGAL RESPONSIBILITY.

|  |
| --- |
| . . |
| DATE (mm/dd/yyyy) SIGNATURE OF THE APPLICANT |

**Form 7 : 추 천 서 (Korean Professor)**

**본 추천서는 한국에서 수학할 대학원의 지도교수가 작성해 주십시오.**

|  |  |
| --- | --- |
| 학 생 이 름 |  |
| 대학원 및 학과 |  |
| 주 요 전 공 |  |

1. 지원자가 작성한 수학계획에 대해 어떻게 생각하십니까?

2. 지원자가 한국에서 습득한 지식의 향후 활용도에 대하여는 어떻게 생각하십니까?

3. 지원자에 대한 귀하의 전반적인 의견을 적어주십시오.

|  |  |
| --- | --- |
| 추천자 인적 사항 | |
| 1.성 명(성/이름) | 2.대 학 명 |
| 3.직 위 | 4.주 소 |
| 5.전화번호 | 6.팩스번호 |

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추천자 서명